

July 21, 2020

Aloha Parents/Guardians,

I thank all of you for being so patient during this time of uncertainties and needing to know answers. I apologize for this delay, but the unfortunate truth is that school matters are still in flux so I did not want to write to you about upcoming scheduling and procedures to only find out that my information was not correct. This might still happen, but for now I need to share with all of you some important procedures and changes.

The school's start and end times will change from August 4, 2020 to, in all likelihood, the end of this school year. If we do change schedule times again, you will be notified first. Changes are necessary to hopefully help with social distancing by decreasing the number of students coming in and leaving school in the morning and after school hours.

Starting August 4, 2020 until remainder of the school year **starting time** will be:

Grades 1 and 3: 8:00 a.m. They can start going to their classrooms at 7:50.

Grades K and 4: 8:10 a.m. They can start walking to their classrooms at 8:00.

Grades 2 and 5: 8:20 a.m. They can start walking to their classrooms at 8:10.

Starting August 4, 2020 until August 14, 2020 **ending time** will be:

Grades 1 and 3: 11:00 a.m.

Grades K and 4: 11:10 a.m.

Grades 2 and 5: 11:20 a.m.

From August 17, 2020 until the end of the school year **ending times** will be:

Grades 1 and 3: 2:15 p.m. on Monday, Tuesday, Thursday and Friday.

Grades K and 4: 2:25 p.m. on Monday, Tuesday, Thursday and Friday.

Grades 2 and 5: 2:35 p.m. on Monday, Tuesday, Thursday and Friday.

On **Wednesdays**, school **ending times** will be:

Grades 1 and 3: 1:30.

Grades K and 4: 1:40.

Grades 2 and 5: 1:50.

The Nuʻuanu YMCA will be offering a Before School Program (BSP) or early morning care but is limiting their enrollment between 60 – 70 students. Numbers are lower than before due to the need to maintain social distancing.

Breakfast will be served in the cafe starting at 7:00 a.m. and ending at 7:45 a.m. Be aware that tables will be limited to four students and all of them will be facing in the same direction (towards the stage). As a parent, if you decide to stay with your child for breakfast time, please be sure you have a mask on and sit as close to him/her as possible, or sit directly across from your child.

If your child is not having breakfast and is not enrolled in BSP, they will be allowed to sit outside of the cafe on the lanai starting at 7:30 a.m. We will have benches and chairs brought out after 7:20 a.m. or so. There will be no adult supervision until 7:30 a.m. This adult supervisor will watch the students to make sure that they are not playing dangerous games and are behaving themselves as much as possible. If they misbehave and do not listen to the adult assigned there, they will be sent to the principals' office for consequences.

All students at the cafe location will be released by grades. Grades 1 and 3 will be allowed to walk to their classroom starting at 7:50 a.m. Grades K and 4 will be allowed to go at 8:00 a.m. and grades 2 and 5 will be allowed to go at 8:10 a.m. (Refer to the above time schedule for when each grade school day begins). All groupings will be escorted to their classroom area by school personnel to ensure safety and distancing.

The next sections are very important so please read carefully as it can be confusing.

From **August 4, 2020 until Friday, August 14, 2020 school will only be half days** (refer to above schedule for end times) and all school lunches will be "grab-and-go". This means students will be allowed to buy school lunch, but cannot eat it in the cafe. During this brief time, school lunches that were ordered will be delivered to the classrooms. Students may be given the option to eat it then or take it home. Students will need to inform their teacher if they are buying lunch or not and the teachers will inform the cafe of this.

After getting their lunch and school is ending, (refer to above schedule for release time for all the grades), it is imperative that you do not come too early or late for your child. Recognizing your child or for them to know who you are will be difficult with everybody wearing masks. We also have many students with siblings so getting them all together on time will only add to this problem. We have a plan but it will only work if everybody follows the protocol, stays calm, and listen to the school staff who will be assisting you.

When driving onto the school campus, you will pause at the cattle gate at the entrance to the school. There will be three people there to help.

For pick up of one (1) child:

Tell them the name of your child, classroom or teacher's name. If you only have one child then they will tell you to turn right in the lower parking lot moving towards the gym. Drive to the very end of the parking lot and make a U-turn at the end. Wait a few seconds as we will have staff there who will find and bring your child to the car. Do not get out! Once you get your child please leave and drive away slowly. Be careful of cars coming down the driveway from the cafe circle area.

For pick up of child and siblings:

At the cattle gate when asked about your child and you have come to pick up more than one child give them the name of the oldest one, grade, and teacher's name (or room number). They will instruct you to drive straight up the circle driveway. Please move up as far forward as you can. There will be staff on the curb areas and they will help your children into your car. Do not leave your car! After getting your children please leave slowly and be careful as cars will be leaving from the lower parking lot at the same time.

The Nu'uano YMCA will be operating the A+ program here, but as of this date they do not know if they will start on August 4. They did state that they will start the program no later than August 17, 2020.

Thank you again. The school's schedule of classes will be sent out in the next few days. I am still waiting to hear back from the BOE/HSTA on our request for a waiver on the three/six feet distancing plan for our school.